

## AGC Board Call

**Time and Date:** 12:30 PM (Central Time), Friday, June 12, 2020

**Join Meeting:** <https://unt.zoom.us/j/91118103699?pwd=VktuTkxyZ09LeERLUzF1NE44YkRnUT09>,  
or 1(346)248-7799 (Houston), **Meeting ID:** 911 1810 3699, **Password:** 410410

### Meeting Agenda

1. Approval of April 2020 Board Call Minutes
2. Bylaws Conclusion (Tony Hernandez)
3. *Papers in Applied Geography* Journal Update and Status (Jay Lee)
4. Planning Update for AAG 2020 (Online Conference Planning Team: Linda Peters, Mike Ratcliffe, Murray Rice, Sheila Steinberg, Chetan Tiwari)
5. Participation Needs for AGC 2020 (Murray Rice)
  - A. **Session and Speaker Recruitment** (Calendar Need: Now)
  - B. **Sponsorship Recruitment** (Calendar Need: Now)
  - C. **Program Development** (Calendar Need: Beginning July 15, through early September)
  - D. **Conference Session Oversight Team** (Calendar Need: Coordination and Training beginning in September, Conference Commitment in October)
  - E. **Conference Communications Team** (Calendar Need: Starting now, Ending immediately after the conference)
6. AGC Financial/Tax Filing Update (Chetan Tiwari)
7. Other Business
8. Adjournment

## Participation Needs Notes (Item 5 of Agenda)

### A. **Session and Speaker Recruitment** (Calendar Need: Now)

Need board members who will commit to actively working their network to recruit excellent researchers from specific, high-priority fields

- Health and Medical
- Hazards, Emergency Management

### B. **Sponsorship Recruitment** (Calendar Need: Now)

Need board members who will commit to identifying and contacting key conference partners and ask for their financial support.

### C. **Program Development** (Calendar Need: Beginning July 15, through early September)

Need volunteers to assist with collecting and making sense of all session proposals and abstract submissions, and organize it all into a coherent program. This team will also be responsible for creating the program document and for communicating with conference participants regarding their sessions and abstracts.

### D. **Conference Session Oversight Team** (Calendar Need: Coordination and Training beginning in September, Conference Commitment in October)

Need volunteers (2-3 per session) to coordinate the Zoom technology and watch for disruptions and threats to the session environment.

### E. **Conference Communications Team** (Calendar Need: Starting now, Ending immediately after the conference)

Need volunteers to coordinate the messaging for the AGC and for AGC 2020 between now and AGC 2020. Message creation, posting to social media, responding to queries via social media and email.

**This might look like a lot, and perhaps include some “extras”, but for us to do this meeting well we NEED a team taking on each of these responsibilities.**